



育英中学 YUYING SECONDARY SCHOOL

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29 December 2023

Dear Parents/Guardians

Greetings from Yuying Secondary School and welcome to the Yuying family!

2 We hope that your child/ward has had a restful and enjoyable December holidays. With the completion of your child/ward's primary school education, we are glad to be able to partner you on the next part of his/her education journey. We look forward to providing an enriching and fulfilling experience for your child/ward in the years ahead as we seek to nurture your child/ward into an **E**nterprising, **A**daptable, **G**racious, **L**eaders of the Future.

3 This letter seeks to provide you and your child/ward with details regarding school reopening in 2024.

Form Teacher Matters

4 Your child's/ward's form class is **Sec 1 Leadership (1L)** and his/her form teachers are Mr Edmund Teo (email: teo_huai_wei_edmund@moe.edu.sg) and Mdm Gao Xia (email: gao_xia@moe.edu.sg). You may contact them via email or Tel: 6282 7968 during school office hours (between 7.30 am and 6:00 pm) should you have any queries. During curriculum time, our teachers will be teaching in the classrooms. Please leave a message with the general office staff.

First Day of School

5 The first day of school is **2 Jan 2024 (Tuesday)**. Your child/ward must report in school by **7.30 am**. On arrival, your child/ward will gather according to his/her form class at the school canteen. Our school's prefects will then lead them up to the school hall for morning assembly.

6 Your child/ward will need to be in half school uniform (including white shoes). Students' hair should be neat, presentable and of its natural colour. Students can attend school in their primary school uniform on the first day should they not be able to purchase the new uniform.

Year One Orientation Programme (YOOP)

7 To prepare your child/ward to transit smoothly to secondary school, there will be an orientation programme during the first week of school, known as the Year One Orientation Programme (YOOP) from **2 Jan (Tuesday) to 5 Jan 2024 (Friday)**.

8 During YOOP, there will be no formal academic lessons. As such, students are not required to bring their textbooks. Students should bring the following to school during YOOP:

- Stationery (including Colouring materials)
- English/MTL storybook for reading before assembly
- Dry snack for snack break
- Water bottle
- Personal Medicine/inhaler if applicable
- Wallet
- Umbrella
- Money for recess

Dismissal time will be at 1.25 pm from 2 to 4 Jan 2024.

9 On **5 January 2024 (Friday)**, the dismissal time will be at 8.30 pm. We would like to **invite you for the evening segment of the programme on 5 January 2024, from 6.30 pm to 8.30 pm** as we would like to share with you important information about our school and the learning experiences your child/ward can look forward to. Your child/ward will also be putting up a performance that evening together with his/her classmates. Your presence will mean a lot to the students.

10 We would appreciate it if you could indicate your attendance in the online form (<https://forms.moe.edu.sg/forms/JBABKv>) so that we can collect details regarding

- Your child's/ward's dietary requirements for dinner on 5 Jan 2024
- Your attendance at the evening segment on 5 Jan 2024

Secondary Level School Smart Card (SSC)

11 Your child/ward will be issued with a new Secondary Level School Smart Card (SSC) through his/her form teachers when the cards are ready. In the interim, your child/ward may continue to use his/her primary school SSC till the **end of April 2024**. However, you will need to purchase the Bus Concessionary Pass (BCP) for Secondary School Students.

Purchase of Books and Uniforms

12 Purchase of books and uniforms will also be available during the first week of school (**2 – 5 Jan 2024**) from **2.00 – 4.00 pm**. Similarly, you may contact the school's General Office at 6282 7968 to make an appointment to purchase the books and uniform in school. No walk-in purchase without appointment is allowed.

SBB/HMTL Letter of Offer

13 Students who are eligible to take subjects at a higher level via Subject Based Banding (SBB) or Higher Mother Tongue Languages (HMTL) would have been notified by the school via Parents Gateway (PG). Please indicate your preference on whether to take up or reject the offer(s), if applicable, via PG. Hardcopy letters of offer will only be given out to students without PG on the first day of school (2 Jan 2024). For these students, the signed forms should be returned to their form teachers the next day.

Temperature-taking Exercise

14 As part of our continued preparedness for school emergencies, our school will be conducting a temperature-taking exercise on **10 Jan 2024**. All Secondary One students will be receiving an Oral Digital Thermometer from the school for future temperature taking exercises.

15 Please contact Ms Linda Marie (Year Head, Lower Secondary) or Mr Kelvin Goh (Assistant Year Head, Lower Secondary) at 6282 7968 during office hours should you have any queries. We look forward to receiving your child/ward on the first day of school.

Thank you.

A handwritten signature in black ink, appearing to be 'J Sheng', written in a cursive style.

Mr Chong Jack Sheng
Principal